


Northern Great Plains National Parks – Fire Management Standard Operating Procedures		Section: Fire Operations	Revised: 4/26/2004	Number: 305
	Subject: Fire Replacement Ordering			Page: 1 of 1

- I. **Scope:** This SOP applies to fire management activities in the Northern Great Plains Area
- II. **Purpose:** Develop consistent procedures for the replacement of equipment on fire management activities. Repair or replacement will need to be authorized.
- III. **Procedure:**
 - A. When fire equipment is damaged, lost or destroyed while in use on prescribed fire or wildland fire incident within the parks of the Northern Great Plains, there is a repair or replacement procedure available. The following procedure will be followed:
 - The Burn Boss/Incident Commander will be notified of the damage or loss prior to departure from the incident.
 - The Burn Boss/Incident Commander will notify the NGPA Fire Management Office in a timely manner (24 hours for the incident) of the damage or loss.
 - Be able to prove the item was lost or damaged on the incident through the use of equipment inventory list.
 - Repairs will be highly encouraged using pieces and parts from equipment in our caches.
 - The NGPA Fire Management Office will authorize repair or replacement through the identified account for that incident through a signed DI-1 submitted by the park with justification.
 - B. When fire equipment is damaged, lost or destroyed while in use on prescribed fire or wildland fire incident outside the parks of the Northern Great Plains, there is a repair or replacement procedure available.
 - The Burn Boss/Incident Commander will be notified of the damage or loss prior to departure from the incident.
 - Notify the Agency Fire Management Office in a timely manner (24 hours for the incident) of the damage or loss.
 - Be able to prove the item was lost or damaged on the incident through the use of equipment inventory list.
 - The Agency Fire Management Office will authorize repair or replacement through the identified “charge code”, usually in the form of an “S” number for that incident.